

## RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTH-WEST FIRE PROTECTION DISTRICT  
HELD  
October 11, 2023

A regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 11<sup>th</sup> day of October 2023, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado, and via Zoom video.

### ATTENDANCE

Directors in Attendance Were:  
Tim Zingler, President  
Jeff Streeter, Vice President  
Maria Mitchell, Treasurer  
Cory Kritzmire, Secretary

Also, in Attendance Were: (via video conference)  
Kristy Olme, Fire Chief; North-West Fire Protection District  
Tiffany Skoglund, Teresa Adler and Wendy McFarland;  
Pinnacle Consulting Group, Inc  
Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Chairman Zingler declared that a quorum of the Board was present, with four of four members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS Call to Order: Chairman Zingler called the meeting to order at 6:01 P.M.

Approval of Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell, and upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no potential conflicts to

disclose by the Board members present.

Minutes: The Board reviewed the minutes of the September 13, 2023, regular Board meeting. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the minutes of the September 13, 2023, regular Board meeting, as presented.

Public Comment: There were no members of the public present to make comment.

Directors' Items: There were no Directors' Items to present.

DEPARTMENT  
MATTERS

Chief's Report: Chief Olme reviewed with the Board her written report detailing September activity, noting there was a total of 64 calls in September: 1 Fire, 28 Medicals, 10 Vehicle Accidents (4 with injuries) and 25 "Other" calls.

**Operations/Personnel Matters:** Chief Olme reported that the District's responses to short-term rentals account for 7.8% of its total responses for September, and there was a total of 568 calls for 2023 to date.

**Vehicles/Equipment Status:** Chief Olme reported that she submitted the order for the Type 1 Engine after the August Board meeting and it is expected to be delivered in 2025.

**Station Nos. 1 and 2/Facilities:** Chief Olme reported that both stations are ready to get air quality monitoring prior to staff going back full-time.

**Grant Funds:** Chief Olme reported that she has not heard any news regarding the AFG Grant for radios and is assuming it was not approved due to all recipients already being notified. There has been no communication on the SAFER Grant for the three full-time firefighters. Chief Olme reported that the CO-Direct Grant was approved for approximately \$13,000.00 for 22 sets of single layer PPE, noting that the District will not be able to pick the specs as they are predetermined.

**HazMat:** Chief Olme had nothing to report on Hazmat this month.

**Fire Prevention/Public Education:** Chief Olme reported that the Fire Prevention Week Open House will be on October 14<sup>th</sup> from 11 AM to 2 PM and will host a Chili Cookoff. Chief Olme also reported that the District is working on getting back into local schools to provide fire education.

**Training:** Chief Olme reported that she was able to attend the third day of the SDA Annual Conference for legislative issues. Chief Olme reported that she and six staff members will be attending the Colorado State Fire Chiefs Fire Leadership Challenge from October 16<sup>th</sup> to October 20<sup>th</sup> to gain leadership experience.

**Wildland:** Chief Olme reported that Engine 423 went to California on June 6<sup>th</sup> and had four crews deployed, all being home now. Each crew was gone for approximately three weeks. Chief Olme noted that billing has been submitted for each deployment. Tender 41 deployed to California on September 17<sup>th</sup> and will be coming back October 11<sup>th</sup> or 12<sup>th</sup>. Chief Olme reported that there are still four outstanding invoices to be paid from the State of Colorado for Wildland reimbursement.

**Inspections:** Chief Olme had nothing to report on inspections this month.

**Upcoming Projects:** Chief Olme reported that there is a meeting invite for the Park County Board of Commissioners in the packet and that she will be trying to attend, and invites anyone to attend with her. There is also a letter of appreciation and Chief thanked everyone for always going above and beyond.

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FINANCIAL  
MATTERS

Ratify Payment of Claims: Ms. McFarland reviewed expenditures with the Board for the period September 1, 2023, through September 30, 2023, totaling \$483,957.33. Following review and discussion, upon motion duly made by Director Streeter, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board ratified approval of the payment

of claims for the period September 1, 2023, through September 30, 2023, totaling \$483,957.33.

Unaudited Financial Statements and Cash Position Statement: Ms. McFarland reviewed with the Board the Unaudited Financial Statements for the period ending August 31, 2023, and the Cash Position Statement for the period ending September 30, 2023. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements for the period ending August 31, 2023, and the Cash Position Statement for the period ending September 30, 2023.

Discussion of Draft 2024 Budget: Ms. McFarland presented the Draft 2024 Budget to the Board and answered questions.

Discussion Regarding Proposition HH and its Associated Property Tax Revenue Cap: Ms. McFarland and Mr. Ross presented the discussion regarding Proposition HH and its associated property tax revenue cap, and the option for the Board to waive the revenue cap in the event that Proposition HH passes at the November 7, 2023 statewide election.

LEGAL MATTERS

Attorney's Report: Mr. Ross reviewed the Local Government Budget Calendar as related to SB23-303/ Proposition HH and answered questions.

COMMUNITY MATTERS

There were no Community Matters to bring before the Board.

OTHER BUSINESS

There was no Other Business to bring before the Board.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Streeter, seconded by Director Mitchell and, upon vote, unanimously carried, the meeting was adjourned at 7:39 P.M.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE OCTOBER 11, 2023, REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

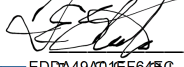
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Tim Zingler

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Jeff Streeter

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Maria Mitchell

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Maria Mitchell

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Cory Kritzmare

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Cory Kritzmare