

**NORTH-WEST FIRE PROTECTION DISTRICT**  
**21455 Highway 285**  
**P.O. Box 1090**  
**Fairplay, Colorado 80440**  
**Phone: 719-836-3150 FAX: 719-836-7231**  
**Email: kolme@nwfpd.org**

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Tim Zingler	President	5/2027
Jeff Streeter	Vice President	5/2025
Maria Mitchell	Treasurer	5/2025
Cory Kritzmire	Secretary	5/2027
VACANT	Director	5/2025

DATE: December 7, 2023 (Thursday)

TIME: 6:00 P.M.

PLACE: Fire Station No. 2, 21455 Highway 285, Fairplay, Colorado; and via Zoom

*Zoom Information:*

Link: <https://us02web.zoom.us/j/89217510340?pwd=e7j6nz7Hdi3x6xNwp7MB4yzgQlSD4n.1>

Meeting ID: 892 1751 0340 Passcode: 935822

Telephone: 1 253 215 8782 or 1 346 248 7799

**I. ADMINISTRATIVE MATTERS/MANAGER'S ITEMS**

- A. Call to Order/Approve Agenda/Confirm Location and Notice of Meeting.
- B. Pledge of Allegiance.
- C. Roll Call/Declaration of Quorum.
- D. Present disclosures of potential conflicts of interest.
- E. Approval of Minutes – October 11, 2023, Regular Meeting.
- F. Public Comments. Comments are limited to three (3) minutes per speaker.
- G. Directors Items.

**II. QUARTERLY PERFORMANCE REVIEW OF FIRE CHIEF**

- A. Adjourn to Executive Session pursuant to § 24-6-402(4)(f), C.R.S. to discuss personnel matters related to the quarterly review, evaluation, and discussion regarding performance of the Fire Chief.

**III. DEPARTMENT/PERSONNEL MATTERS**

- A. Report of Fire Chief – October/November Activity.
  - i. Operations/Personnel Matters
  - ii. Vehicles/Equipment Status
  - iii. Station Nos. 1 and 2/Facilities

- iv. Grant Funds/Opportunities
- v. HazMat
- vi. Fire Prevention/Public Education
- vii. Training
- viii. Wildland
- ix. Inspections
- x. Upcoming Projects

B. Review and consider expenditure request(s), if any.

**IV. FINANCIAL MATTERS**

- A. Ratify approval of claims for the period October 1, 2023 through October 31, 2023 totaling \$304,296.53.
- B. Review and accept Unaudited Financial Statements for the period ending September 30, 2023 and Cash Position Statement for the period ending October 31, 2023.
- C. Conduct public hearing regarding the amended 2023 Budget. Consider adoption of Resolution to Adopt Amended 2023 Budget.
- D. Conduct Public Hearing regarding the proposed 2024 Budget. Consider adoption of Resolution to Adopt 2024 Budget, Appropriate Expenditures, and Set Mill Levies.
- E. Consider Engagement of John Cutler & Associates for 2023 Audit.
- F. Consider approval of revolving line of credit with Western Alliance Bank

**V. LEGAL MATTERS**

- A. Review and Discuss Attorney's Report.

**VI. COMMUNITY MATTERS**

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**\*\* The next regular meeting is scheduled for TBD, 2024 \*\***